



Client Illness Policy and Procedures

Revised 1.13.24

The following policies and procedures apply to all clients receiving services through ABA of Wisconsin to ensure the health and safety of our clients and staff.

To help maintain the health of all clients and staff, we ask that all staff and clients strictly follow the sickness policy outlined below.

Cancellation Procedure:

- Please contact the main line at the center as soon as possible.
 - 262-200-0900, press “0”
 - During business hours:
 - Please speak with the Clinical Coordinator or Clinical Supervisor to report your child’s absence.
 - Outside of business hours:
 - Please leave a voicemail message. Your call will be returned during business hours.
- Texts or emails to your child’s BCBA or program supervisor may not be received prior to your child’s scheduled start time. To ensure that your child is called out for their session, all cancellations must be made by calling the number above. If contacted directly, BCBAs and program supervisors will direct parents/guardians to follow the call out policy procedures, to ensure effective communication regarding the schedule.

General Sick policy and procedures

Fevers	<p>Temperatures above 100.4°F</p> <ul style="list-style-type: none">● An individual should be fever free without the use of fever-reducing medications (Tylenol/acetaminophen, Advil/ibuprofen) for at least 24 hours before returning to therapy.
Common Respiratory Illness (including Flu, Pertussis, Common Cold, Croup, RSV)	<ul style="list-style-type: none">● If an individual has severe cold symptoms (hacking/harsh cough or a very runny nose) that interfere with their ability to participate in treatment activities, they should stay home until symptoms have improved.
COVID-19	<ul style="list-style-type: none">● If an individual has a confirmed case of COVID-19, the individual may return 5 days after symptoms first started (day 0 is the day symptoms first appeared, count 5 days, day 6 is when the individual can return). Masking will be encouraged for 5 days following the individual’s return.
Vomiting, Diarrhea, Stomach Ache	<ul style="list-style-type: none">● If an individual has any instance of vomiting or 2 or more episodes of diarrhea within 24 hours; or



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(including gastroenteritis, salmonella, rotavirus)	<ul style="list-style-type: none">● If an individual has stomach pain that continues for more than 2 hours or intermittent pain associated with fever or other symptoms● Must be at least 24 hours symptom free without fever reducing medications before returning to therapy.
Sore Throat	<ul style="list-style-type: none">● An individual with a very painful sore throat, white spots on the back of the throat, high fever, rash, stomach ache and/or headache should stay home and consider evaluation by a healthcare provider.● If diagnosed with strep throat the individual must be on antibiotics for a minimum of 24 hours and be fever free without fever reducing medications before returning.● An individual must be able to eat and drink to sustain energy for the entire duration of therapy.
Hand, Foot and Mouth/Fifth Disease	<ul style="list-style-type: none">● An individual with hand, foot and mouth disease is most contagious during the first week of illness. Healthcare providers can provide guidance on an appropriate return date.
Rash	<ul style="list-style-type: none">● If an individual has a new rash or rash that is unusual, consultation with a healthcare provider is required to see if the rash is safe for the individual to continue to attend therapy without risk of transmission to others.● If the rash is open/draining and unable to be covered, the individual must stay home.
Ear Infection/Ear Pain	<ul style="list-style-type: none">● The individual should stay home until fever free without use of fever-reducing medications for 24 hours.
Head Lice, Scabies, Ringworm	<ul style="list-style-type: none">● The individual should stay home until after the first treatment.● If treatment is completed the night of notification, individuals may come back the next day.